

Responsible body

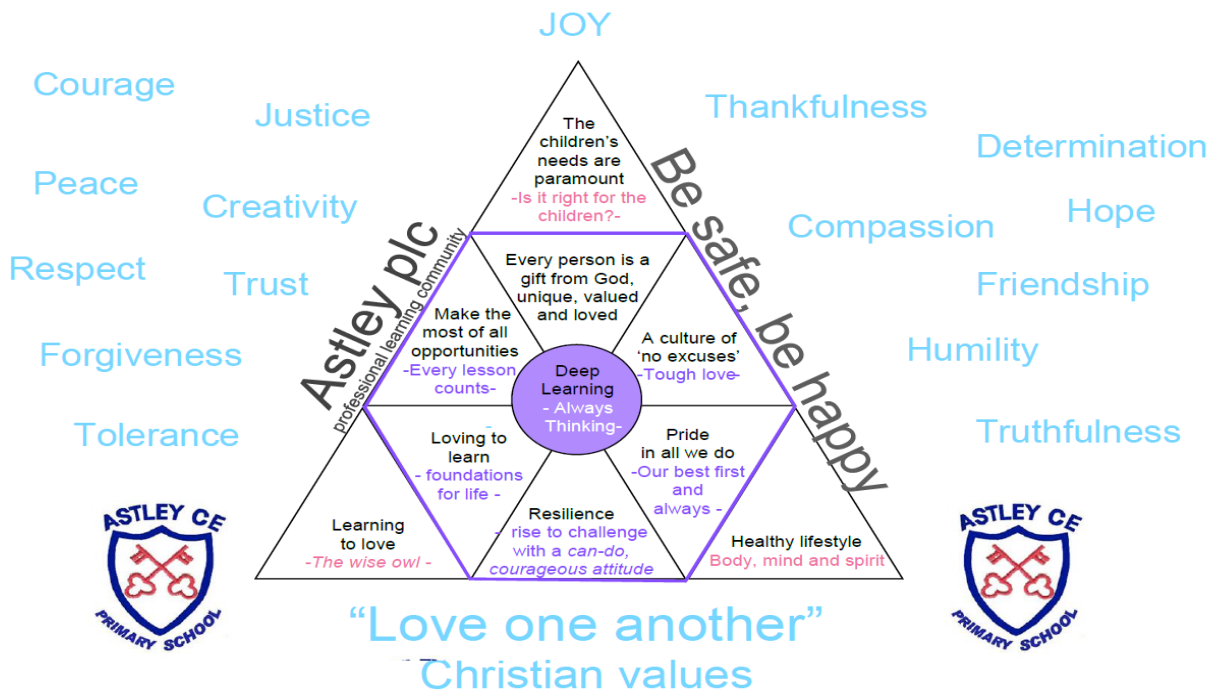
Title of policy



Governing body

Charging and Remissions Policy

Our Vision



Astley C.E. Primary School aims to deliver a broad and balanced curriculum that is enriched through a wide variety of additional experiences. These take place both on and off the school site. All activities are carefully chosen to deepen the children’s learning, further their personal, emotional, social and spiritual development and contribute to their well-being.

Adventurous activities off site provide children with the opportunity to be stretched and challenged with experiences they may not have encountered before. They learn to dig deep, develop resilience and courage as well as discovering a little more about themselves. In turn this encourages reflection and the opportunity to become the best that they can be.

Many of our visits and visitors inspire and ignite a love of learning in a deep and memorable way which can be truly spiritual in developing awe and wonder about the world in which we live. They are almost always social, requiring teamwork in ways that go beyond that which can be experienced within the classroom environment.


Ratified by the Governing Body: Wednesday 9th May 2018

Date for review: April 2021

Signed by: *Pete Yarker* Chair of governors Date: Wednesday 9th May 2018

Ann Beakes Williams Head teacher Date: Wednesday 9th May 2018

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The Education Act 1996 clarifies the activities for which charges can be made or voluntary contributions sought. It gives schools the discretion to charge for optional activities and the right to invite voluntary contributions in support of any activity organised by the school to enrich the curriculum.

Our policy aims to ensure that activities offered in school time are available to all pupils regardless of their parents' ability or willingness to help meet the cost. It seeks to make clear to parents the activities for which charges may be levied, the activities where voluntary contributions are invited and the activities which will be funded from within the school budget.

1. Admissions

There is no charge for admissions.

2. School meals

There is no charge for children who are entitled to free school meals or infant free school meals. Pupils who are not entitled to free school meals will be charged a set amount per week via School Money for the cost of their meals.

3. Statutory tests

There is no charge for the statutory tests and assessments that are part of the primary school National Curriculum.

4. Activities that take place inside or outside of school hours

There is no charge for activities that take place inside or outside of school hours which are a statutory part of the primary school National Curriculum or part of the school's curriculum for religious education.

The Governing Body reserves the right to make a charge for the following optional activities allowed by the Act:

- individual music tuition and music examination fees;
- clubs offered after school;
- Stay and Play childcare offered before and after school;
- books or resources purchased voluntarily to be used at home.


The headteacher will decide when it is necessary to charge for optional activities and advise parents well in advance of each activity. Any charge made in respect of individual pupils will not exceed the actual cost of providing the optional extra activity. Participation in any optional extra activity will be by parental agreement and a willingness to pay the charges.

The Governing Body reserves the right to invite a voluntary contribution for the following activities allowed by the Act:

- residential or day visits, visitors, theatre or sports events which enrich the curriculum and which cannot be afforded without voluntary funding;
- the cost of transport to swimming lessons in Years 2 to 4;
- ingredients and materials for cooking, art or design and technology where parents have indicated in advance a wish to own the finished product.

The school will give parents as much notice of these events as possible to allow parents to budget accordingly. There is no obligation for a parent or carer to make a contribution and the school will in no way pressure parents to do so. No child will be excluded from the event if a contribution is

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not made. The school reserves the right to cancel the event if there is insufficient funding. All monies paid will be returned to parents. The identity of the child or parents of the child who do not make a contribution will not be disclosed under any circumstances.

5. Other income and donations

Some goods are sold through the school where a small profit may be made usually through commission. Goods include; book fair sales, school photographs and school uniform. Any profit made goes into School Fund and is used to subsidize future activities and events.

As part of our school vision to be a generous and compassionate community, the school seeks voluntary donations for charitable events such as non- uniform days, cake sales and sponsorship events. We will always inform parents of the purpose of the donation and monies and goods will be allocated accordingly.

6. Damage to property and breakages

In cases of wilful damage, breakage or loss of equipment on loan to children, the headteacher, in consultation with the Chair of Governors, may decide to make a charge for some or all of the cost of repair or replacement. Whether or not these charges will be made will be dependent on the circumstances of each situation.

7. Remissions and concessions

Children of families who receive the following support payments are entitled to free school meals.

- Income Support
- Income-based Jobseeker’s Allowance
- Income-related Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- The guaranteed element of Pension Credit
- Child Tax Credit (provided you’re not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit
- Universal Credit - if you apply on or after 1 April 2018 your household income must be less than £7,400 a year (after tax and not including any benefits you get)

Where parents or carers are in receipt of the above support payments, the school will give consideration to the remission of charges for activities where a voluntary contribution has been sought. *Parents should speak confidentially to the headteacher.* The school may choose to subsidise part or all of the payment of some charges for certain activities and pupils, and this will be determined by the headteacher.

8. Relevant DfE guidance: Charging for school activities October 2014

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